

Application No. \_\_\_\_\_

**APPLICATION FOR TEMPORARY SIGN PERMIT  
CITY OF PATASKALA**

The applicant shall submit a copy of this form, along with supplementary information, to the Zoning Inspector for the City of Pataskala. For further information regarding sign regulations, please refer to Chapter 1295, Signs, of the City of Pataskala Codified Ordinance. Application shall include a fee as specified by the City Ordinance.

1. Name of Applicant \_\_\_\_\_  
 Address \_\_\_\_\_ Zip Code \_\_\_\_\_  
 Telephone: (Home) \_\_\_\_\_ (Business) \_\_\_\_\_ (Fax) \_\_\_\_\_
2. Name of Applicant's Agent (If applicable) \_\_\_\_\_  
 Address \_\_\_\_\_ Zip Code \_\_\_\_\_  
 Telephone: (Home) \_\_\_\_\_ (Business) \_\_\_\_\_ (Fax) \_\_\_\_\_
3. Location/Address of Property \_\_\_\_\_
4. Present Zoning of Property \_\_\_\_\_
5. Submit drawings, to an applicable scale, showing:
  - a. The width of building face or faces that abut the street(s), and the width of the lot not occupied by the building(s).
  - b. The design and layout of the proposed sign, including the total area of the sign and the size, height, character, materials, and color of the letters, lines and symbols.
  - c. Method of illumination, if any.
  - d. The exact location of the sign in relation to the building, the lot and the street right-of-way.
  - e. Details and specifications for the construction, erection, and attachment of the sign.
  - f. Name of contractor or sign company \_\_\_\_\_  
 Address \_\_\_\_\_  
 Telephone: (Business) \_\_\_\_\_ (Fax) \_\_\_\_\_
  - g. Total area of all signage on the lot.

\_\_\_\_\_  
APPLICANT DATE

\_\_\_\_\_  
Action by Zoning Inspector (to be completed by the Zoning Inspector)

APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_

OTHER \_\_\_\_\_

DATE OF DECISION \_\_\_\_\_

CONDITIONS \_\_\_\_\_

ZONING INSPECTOR \_\_\_\_\_

Distribution: Applicant - White    Zoning Inspector - Canary    City of Pataskala - Pink

**APPROVED SIGNAGE INSPECTION REQUIREMENTS**

The property owner shall maintain a sign permit for such sign in accordance with the regulations of the City of Pataskala Codified Ordinance, Section 1295.04, Sign Permits.

The Zoning Inspector shall cause an inspection for the zone lot for which each permit for a new sign or for modification of an existing sign is issued during the sixth months after the issuance of such permit or at such earlier date as the owner may request. If the construction is not substantially complete at the time of inspection, the permit shall lapse and become void. If the construction is complete and in full compliance with this Code and with the Building and Electrical Codes, the Zoning Inspector shall affix to the premises a permanent symbol identifying the sign(s) and the applicable permit by number or other reference. If the construction is substantially complete but not in full compliance with this Code and other applicable codes, the Zoning Inspector shall give the owner or applicant notice of the deficiencies and allow an additional 30 days from the date of inspection for the deficiencies to be corrected. If the deficiencies are not corrected by such date, the permit shall lapse. If the construction is then complete, the Zoning Inspector shall affix to the premises the permanent symbol described above.

DATE SIGN PERMIT APPROVED BY ZONING INSPECTOR \_\_\_\_\_

SIGN PERMIT NUMBER \_\_\_\_\_

ACKNOWLEDGEMENT OF RECEIPT OF SIGNAGE INSPECTION INFORMATION:

\_\_\_\_\_  
APPLICANT

\_\_\_\_\_  
DATE

**INSPECTION APPROVED** \_\_\_\_\_

COMMENTS \_\_\_\_\_  
\_\_\_\_\_

ZONING INSPECTOR \_\_\_\_\_