



Planning & Zoning Department

Dianne Harris, Director of Planning

Susan Thompson, Zoning Clerk

621 West Broad Street

Pataskala, Ohio 43062-0302

740.927.4910 (Office) 740.927.6269 (Fax)

www.ci.pataskala.oh.us

ACKNOWLEDGMENT FORM

The following information must be provided to the City of Pataskala Zoning Department at the time of submittal for the following types of application: Appeals, Zoning Amendments, Variances, Conditional Uses, Transportation Corridor Overlay District, Similar Use and Preliminary or Final Development Plans for Planned Development Districts.

A list of all property owners within 200 feet or two (2) parcels from any point of the perimeter of the property line of the parcel(s) proposed to be rezoned, whichever method provides for a greater number of owners, and their mailing addresses as appearing on the Licking County Auditor's current tax list. The applicant shall also provide a list of the addresses of all property within the above referenced boundaries. The applicant must sign and submit the bottom of this acknowledgement form regarding completeness of the list of property owners within 200 feet or two properties. The applicant must submit the addresses of the property owners on two sets of mailing labels. The submitted labels must be typed and cannot be handwritten. The application will not be accepted if the labels are handwritten. Failure to provide this information, and in the appropriate format, may result in the application being delayed by the appropriate administrative and legislative boards and commissions until the correct information is submitted.

To the best of my knowledge the following attached list and map represent an accurate record of property owners within 200 feet or two parcels of _____
(Address)

Being submitted for _____
(Type of application)

(Printed Name)

(Signature)

(Date)

Submit a Narrative Statement thoroughly explaining what conditional use you are requesting, your reasons for applying, any mitigating steps you are providing and why this is a reasonable request that will not adversely impact your neighbors.

REMINDER: IF THE APPLICANT IS NOT THE PROPERTY OWNER, WRITTEN PERMISSION TO MAKE THE REQUESTED CHANGE MUST BE SIGNED BY THE PROPERTY OWNER AND MUST BE SUBMITTED WITH THE APPLICATION.



Dear Applicant:

The Board of Zoning Appeals, in order to better understand your request prior to your scheduled public hearing, requests a waiver of standard proceedings of a public hearing. Specifically, they seek your consent to allow them to individually drive by the site and examine the current conditions both on the site and its surroundings, outside of the venue of the public hearing.

The requested waiver and consent does not give them permission to come onto the site itself.

This consent, if granted, constitutes a waiver of your rights to have all evidence pertaining to your case reviewed in the presence of yourself, other stakeholders and within the public hearing venue. This waiver applies solely to the application request to which it is attached and extends to no other applications you might make in the future.

Whether this requested consent and waiver is granted or not will have no impact on the BZA members' decision regarding your case, and is NOT a condition of approval.

Please sign and date under the statement that reflects your decision:

- *I / we hereby consent to the waiver allowing the members of the Pataskala Board of Zoning Appeals as stated above, and waiving no other rules or provisions of a public hearing.*

Signature

Date

OR

- *I / we do Not consent to the requested waiver of the above stated right to have all evidence reviewed within the venue of the public hearing.*

Signature

Date